



South Carolina Authentication Cover Letter

Mailing Address:
(direccion de envio)

Authentication Office
SC Secretary of State
1205 Pendleton Street, Suite 525
Columbia, SC 29201

Phone number: (803) 734-2512
(Numero telefonico)

DATE: _____
(Fecha)

CONTACT NAME: _____
(Nombre & apellido de solicitante)

ADDRESS: _____
(Direccion)

DAYTIME TELEPHONE NUMBER: _____
(Numero de telefono)

DESTINATION COUNTRY FOR DOCUMENT: _____
(En que pais usara los documentos)

SPECIAL INSTRUCTIONS: (Instrucciones especiales-escritas en Ingles)

* All documents in a foreign language must be accompanied by an English translation that is signed by the translator and notarized.

THE FEE IS \$5.00 U. S. CURRENCY PER DOCUMENT NOT PER PAGE

(El pago es \$5.00 dólares Americanos por documento, no por pagina)

NUMBER OF DOCUMENTS: _____ X \$5.00 per doc= _____
(Cantidad de documentos) (Por cada documento)

Total payment enclosed: \$ _____ **check** _____ **cash** _____ **money order** _____
(Pago total incluido) (cheque) (efectivo) (giro postal)

***Payments can be made payable to: South Carolina Secretary of State

RETURN DOCUMENTS BY: (pre-addressed pre-paid return envelope or shipping label must be provided)
(Como le regresaremos los documentos)

_____ Self-addressed stamped envelope (E incluido un sobre dirigido & prepagado)

_____ Pick-up (Recoger personalmente)

_____ Overnight delivery envelope and pre-printed/ pre-paid air bill printed from UPS or Fed-Ex website. (E incluido un sobre o etiqueta para servicio Fed Ex or UPS, prepagado)